AIRCLASS PARENTAL CONSENT FORM

This year, your school or organization will be using AirClass in the classroom. AirClass is an instructor-led, online learning service where teachers, instructors and students can collaborate, share content, and learn. As a collaborative learning environment for organizations such as school districts corporate training centers, and teaching hospitals, AirClass extends the class by enabling teachers and trainers to instruct and engage with all students, even those who are not physically present. For teaching a traditional class, online course or blended learning, AirClass helps student participants engage and learn outside of the classroom.

 With AirClass, students are able to:
- Engage with the teacher at a more involved level for meaningful learning experiences
- Communicate the way they are accustomed through social media, messaging, and chat
- Collaborate with other students; initiate activities that are more collaborative to improve learning outcomes
- Participate in personalized instruction and class discussions that are monitored by the teacher
- Interact with the teacher to ask questions and get help on work assignments
- Use audio/video to enhance learning comprehension and catch up on missed lessons if absent from class
- Access resources provided by the teacher (files, images, videos, and Internet links) and post their own

AirClass is an internet service purchased by the school or organization and is intended for educational and training purposes.

Your student's teachers will be using AirClass for lessons, assignments, and communication. AirClass is also available at home, the library, or anywhere with internet access. School staff will monitor student use of AirClass when students are at school. Parents are responsible for monitoring their child's use of AirClass when using it from home. Students are responsible for their own behavior at all times.

In order for your child to use AirClass, he or she must have your permission, and you must read and agree to the AirClass Terms of Service (http://www.airclass.com/terms-of-service) on your child's behalf. You must also read and agree to the AirClass Privacy Statement (http://www.airclass.com/privacy-policy). AirClass takes privacy seriously and has a User Trust and Safety team dedicated to protecting the privacy and safety of its users. The only information required from students to set up an AirClass account is the teacher's class code, their name, and a username and password.

Important Note: AirClass Emotion Insights, powered by Applied Recognition Inc., is a gesture analytics feature embedded within AirClass that collects and analyzes video of your student's participation, including facial images and gestures, during a class or lesson provided on AirClass. Review of gesture analytics from a student's participation assists teachers, instructors, and trainers in assessing their effectiveness in delivering a lesson or educational content via a class or training session provided on AirClass. Video of student participation, including facial images, is recorded using the camera on the student's device and is sent to an authorized Stoneware cloud service provider for digital processing. Processing takes approximately two-times the length of the video recorded (e.g., a 30 min video would take 60 minutes to process) and once analyzed, it is immediately deleted from the cloud application. AirClass Emotion Insights' gesture analysis of student video is summarized in an anonymous and aggregated form only and supplied only to teachers, instructors, or trainers of the class or training session provided on AirClass.

Please review the Airclass Terms of Service and Airclass Privacy Statement with your child and note that these policies may change over time, so you should review them again when you or your child receives a notification that they have been updated.

We hope that your student will enjoy using AirClass to assist their learning this year. You can learn more about AirClass by visiting www.airclass.com

Please give consent for your child, listed below, to use AirClass for class activities.

Student's Full Name: _____

_____ I give permission for my child to use AirClass and have read and agree to the AirClass Terms of Service. By doing so, I agree to enforce acceptable use when my child is off school property. (Parents also have the right to request that their child's account be disabled at any time.)

_____ I give permission for my child and the school to publish student work and photographs online, with the understanding that confidential personal information will not be published.

Parent/Guardian Printed Name: _____
Parent Signature: _____ Date: _____

Please review the information below and complete and return this form to your child's school

Student safety is our highest priority

Acceptable Use (Privacy and Safety)

AirClass is primarily for educational use. Students may use AirClass for personal use subject to the restrictions below and additional school rules and policies that may apply.

- **Privacy** --- School staff, administrators, and parents all have access to student accounts for monitoring purposes. Students have no expectation of privacy on the AirClass system
- **Limited personal use** --- Students may use AirClass for personal projects but may not use them for:
  - Unlawful activities
  - Commercial purposes (running a business or trying to make money)
  - Personal financial gain (running a web site to sell things)
  - Inappropriate sexual or other offensive content
  - Threatening another person
  - Misrepresentation of the school, staff or students. AirClass is not public forum. It is an extension of the classroom space where student free speech rights may be limited
- **Safety**
  - Students may not post personal contact information about themselves or other people. That includes last names, addresses and phone numbers
  - Students agree not to meet with someone they have met online without their parent's approval and participation
  - Students will tell their teacher or other school employee about any message they receive that is inappropriate or makes them feel uncomfortable
  - Students are responsible for the use of their individual accounts and should take all reasonable precautions to prevent others from being able to use their account. Under no conditions should a user provide his or her password to another person

- **Access Restriction** --- Due Process
  - Access to AirClass is considered a privilege accorded at the discretion of the teacher, school or district whom maintain the right to immediately withdraw access and use of AirClass when there is reason to believe that violations of law or school policies have occurred. In such cases, the alleged violation will be referred to the Principal for further investigation and account restoration, suspension, or termination. As a party of the Agreement with Stoneware AirClass, our School also reserves the right to immediately suspend any user account suspected of inappropriate use. Pending review, a user account may be terminated as part of such action

Digital Citizenship (Advice for All)

- **Treat others well.** It hurts to get a mean email just like it hurts when someone is mean in the school hallway. When using email or making a post on a forum or web page, be kind. Everyone will see what you write so think before you type. Be careful with what you say about others and yourself
- **Respect the rights of copyright owners**. Copyright infringement occurs when an individual reproduces a work without permission that is protected by a copyright. If a work contains language that specifies acceptable use of that work, the user should follow the expressed requirements. If the user is unsure whether or not they can use a work, they should request permission from the copyright owner
- **Students have First Amendment rights to free speech.** Your rights can be limited in school, though. If you post something via email or on a school web page that disturbs the learning environment in your school, your right of speech may be limited. School web sites, email, and groups are for educational use and are not considered public forums for debating ideas. This means that a school has the right to limit student speech that disturbs the learning process in these areas

These are the laws and policies that help to protect students online:

Child Internet Protection Act (CIPA)
The school is required by CIPA to have technology measures and policies in place that protect students from harmful materials including those that are obscene and pornographic. This means that student email is filtered. Mail containing harmful content from inappropriate sites will be blocked.
http://fcc.gov/cgb/consumerfacts/cipa.html

Children's Online Privacy Protection Act (COPPA)
COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. No personal student information is collected for commercial purposes. This permission form allows the school to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.
http://www.ftc.gov/privacy/coppafaqs.shtm

Family Educational Rights and Privacy Act (FERPA)

FERPA protects the privacy of student education records and gives parents rights to review student records. Under FERPA, schools may disclose directory information (name, phone, address, grade level, etc...) but parents may request that the school not disclose this information.

- The school will not publish confidential education records (grades, student ID #, etc...) for public viewing on the Internet
- The school may publish student work and photos for public viewing but will not publish student last names or other personally identifiable information
- Parents may request that photos, names and general directory information about their children not be published
- Parents have the right at any time to investigate the contents of their child's email and Apps for Education files

http://www2.ed.gov/policy/gen/guid/fpco/ferpa